



TERMS OF REFERENCE 2027 CANADA WINTER GAMES TEAM ONTARIO WAX TECHNICIAN

These Terms of Reference establish the scope of work, responsibilities, eligibility requirements, and expectations for the Team Ontario Wax Technician position for the 2027 Canada Winter Games biathlon program. The Wax Technician will support the BiON 2027 Canada Winter Games Team Head Coach through the preparation, maintenance, testing, and operational support of ski equipment and wax operations throughout the competition phases leading to and including the 2027 Canada Winter Games.

Position Overview

The Team Ontario Wax Technician will support the Team Ontario biathlon program through ski preparation, wax testing, equipment management, operational logistics, and race support activities during all identified selection trials, and competition events associated with the 2027 Canada Winter Games.

Eligibility Requirements

- Qualified, at a minimum, as an NCCP Biathlon Competition Introduction Certified coach.
- Currently registered as a coaching member in good standing with Biathlon Canada.
- Demonstrated experience in cross-country ski or biathlon ski preparation and waxing operations.
- Knowledge of race ski preparation, waxing protocols, and ski testing procedures.
- Ability to travel and attend all required competitions, and meetings associated with the Canada Winter Games program.
- Ability to work collaboratively within a high performance team environment.
- Submission of a current Police Record Check with Vulnerable Sector Screen prior to appointment.
- Completed the necessary NCCP eLearning modules in:
 - SafeSport Training
 - Understanding the Rule of Two
 - Making Headway in Sport
 - Creating a Positive Sport Environment
- Valid Class G License, and PAL license

Duties and Responsibilities

The Team Ontario Wax Technician shall report directly to the BiON 2027 Canada Winter Games Head Coach and will be responsible for the following duties and responsibilities:

- Execute base preparation, waxing, and ski testing programs for training and racing.
- Develop and communicate wax room operational plans and schedules to athletes and staff.
- Evaluate current Biathlon Ontario wax and tool inventory and provide procurement recommendations to the BiON 2027 Canada Winter Games Head Coach.
- Coordinate with the BiON 2027 Canada Winter Games Head Coach to ensure all wax equipment, tools, and materials required for race day ski preparation and testing are available, operational, and on site.
- Ensure waxes, tools, and equipment comply with Canada Winter Games master equipment list weight and size allowances.
- Ensure proper packing, transport, and organization of all wax equipment and tools.
- Assist with ground transportation of athletes, coaches, and equipment as requested.
- Provide race support and operational support as directed by the BiON 2027 Canada Winter Games Head Coach.
- Attend all meetings and Team Ontario Canada Winter Games activities as directed by the BiON 2027 Canada Winter Games Head Coach.
- Provide administrative support to the BiON Canada Games Support Team.
- Assist the BiON 2027 Canada Winter Games Head Coach with logistics associated with at the Canada Winter Games.
- Provide race and coaching support where possible.
- Assist in the implementation of wax protocols when scheduled or directed by Biathlon Canada.

Required Program Participation

- Canadian Eastern Championships, Feb 2027
- 2027 Canada Winter Games.

Reporting and Accountability

The Wax Technician shall report directly to the BiON 2027 Canada Winter Games Head Coach. The Wax Technician is expected to maintain professional conduct, uphold the policies and procedures of Biathlon Ontario and Biathlon Canada, and support athlete safety, equipment readiness, and operational effectiveness throughout all program activities.

Term of Appointment

The appointment shall remain in effect for the duration of the 2027 Canada Winter Games preparation and competition cycle, unless otherwise terminated or amended by Biathlon Ontario.