



BIATHLON ONTARIO

61 Kayla Crescent
Collingwood, Ontario L9Y 5K8

Biathlon Ontario 2012 Annual General Meeting		
5.26.2012	1:06pm	Highlands Nordic Ski Club Duntroon Ontario
Meeting	Mike Scholte, President	
Minutes by:	Daniel S. Guay, VP Admin	
Attendees	<u>BiON Board of Directors</u> Mike Scholte, President Daniel Guay, VP Admin Tim Hurley, VP Technical Allen Bursey, VP Financial Alexis Parr, VP Membership <u>Biathlon Canada</u> Brendon Bulger	<u>Members</u> Todd Savill Yves Rousseau Richard Hunter Kim Hunter Chantale Lortie Chris Skelton Greg Dalton Gloria Bursey David Shouldice Sr. Nancy Shouldice Peter Muselius Ivor Shapiro Louise Paul
Proxy	Isaac Shouldice David Shouldice Jr. Alexandre Dupuis	
Regrets	Alexandre Dumond, VP Competition Nancy Davie, VP Communications	
Call to Order, Introduction of Board, and Adoption of Agenda		
Presented by	Mike Scholte	
Discussion	Meeting was called to order at 1:06pm with a formal introduction of the board of directors. Mike Scholte thanked all members for attending the AGM. Accreditation of votes and proxies where presented to the Secretary to be noted in the minutes.	
Motion	The members took a few moments to review the set Agenda. C. Skelton made a motion to accept the proposed agenda as set. Seconded by T. Hurley. Carried	

President's Opening Remarks		
Presented by	Mike Scholte	
Discussion	<p>The President commented on his first year of being on the BOD as President.</p> <p>He commended our High Performance and Jr. Level athletes on their success in training and competition throughout the the past year.</p> <p>Mike Identified that there were still challenges seen on the 0.22 Cal side of things but that the air rifle component has progressed very well.</p> <p>Mike further noted that he was pleased with how well our web forum technology has helped in overcoming communication barriers with our board members scattered over the vast geographical area of Ontario.</p>	
Acceptance of 2011 AGM Minutes		
Presented by	Mike Scholte	
Discussion	The 2011 AGM Minutes were made available online for the membership to review.	
Motion	A motion was made by G. Dalton to accept the 2011 AGM Minutes. Seconded by A. Bursey. Carried	
Sanction of Actions and Decision by Board of Directors		
Presented by	Mike Scholte	
Discussion	<p>A question was posed by the members on the process that the BOD takes in passing the motion.</p> <p>The president replied that most of the BOD motions passed over the past year were administrative in nature to ensure programs and events moved forward.</p> <p>A request was made by the membership that motions passed by the board be published prior to the next general meeting. It was noted that under current policies, minutes of BOD meetings were not made public, but the president acknowledged that a synopsis of motions should be given.</p> <p>M. Scholte further asked the membership what would be the best method the BOD should use to pass along the information. It was suggested that the synopsis be published along with the President's report during the release of the AGM notice.</p> <p>G. Dalton congratulated the BOD on their decisiveness in making sudden changes for events due to unexpected weather and other circumstances.</p>	
Motion	A motion was made by B. Buldger to sanction the action and decisions made by the board for the past year. Second by C. Skelton. Carried	
Action Items	Person Responsible	Deadline
Synopsis of BOD passed motions	Secretary	30 days prior to AGM
President's Reports	President	30 days prior to AGM

Sanction of April 2012 Amendments to By-laws

Presented by	Daniel S. Guay
Discussion	<p>According to current by-laws, any proposed amendments must be distributed to the membership 30 days prior to a general membership meeting. The proposed amendments were made both via mass email and posted on Biathlon Ontario website 30 days prior to the AGM.</p> <p>The changes made are due to commence during the transitional period of the Not For Profit Act that became effective in Oct 2011. Changes are:</p> <ul style="list-style-type: none">• Separation of Duties and Responsibility of President and Past President• Indemnification of Directors, Officers and others• Addition of membership year• Election year of VP Technical to coincide with Canada Winter Games. <p>A member noted that the Head Office address was specific to the GTA. He recommended that the address be made more general to include any address in the province of Ontario.</p>
Motion	G. Dalton made a motion to accept the adendments as published. Second by P. Muselius. Carried

Vice-President Finance Report

Presented by	Allen and Gloria Burse
Discussion	<p>A. Burse noted that the draft financial statement for the year ending April 30, 2011 was passed at the 2011 AGM, but the licenced chartered accountant review of that statement now needed to be approved by the membership.</p> <p>Copies of the 2011 financial review by McKay Duff and Company LLP were distributed for review by the membership</p>
Motion	A. Burse made a motion to accept the accountants review of the financial Statement for the year ending April 30, 2011, seconded by C. Skelton. Carried
Discussion	<p>The Biathlon Ontario draft financial statement for the year ending April 30, 2012 was distributed for discussion. (See <i>Report of the Vice-President of Finance</i>)</p> <p>The year ended with a small surplus of \$1,632.76.</p> <p>BiON is in the process of applying for Base Funding from the Ontario government for the next 3 years. Allotment of funding is based on the numbers of members within the PSO. Base funding received goes toward general operational costs.</p> <p>A question was posed as to why there was a significant difference between the grant money received and operational costs between the years 2010 and 2011. It was explained that we were granted money to purchase rifles in 2010 but not in 2011.</p> <p>The cost for waxes and other equipment purchased this year would be recovered from the athletes in the next year as they use it.</p>

	<p>A question was posed as to what constituted a count towards membership for funding. Alexis Parr indicated with support from M. Scholte that membership regardless of category counts on many fronts: funding, insurance, etc.</p> <p>The use of Quest for Gold funding reserved for carded athletes was explained to the membership. Carded athletes have paid ahead for their training and get their training expenses reimbursed as they participate in training programs and events that are maintained by Biathlon Ontario.</p>
Motion	A. Burse made the motion to accept the 2012 draft financial statement for the year ending April 30, 2012 and to appoint McKay Duff and Company LLP as the accountant to review this draft financial statement. Seconded by I. Shapiro
VP Technical Report	
Presented by	Tim Hurley
Discussion	<p>See <i>BiON VP Tech Report 2012 AGM</i></p> <p>Nationals 2013 will be in Callaghan, BC World Junior trials will be in Canmore, AB.</p> <p>Nationals, BiON sent 11 full team members and 7 sanctioned athletes. He noted to the membership that Alex Dupuis won Gold in Sr. Boys in Pursuit. And thanked Chris Skelton for managing the team accommodations.</p> <p>Ontario Winter Games, 23 out of 30 athletes were fielded. BiON had to pay for 7 athletes. Recommendation was made to drop OWG and run a provincial air rifle championship competition instead.</p>
Motion	G. Dalton made a motion to have an Annual Air Rifle Biathlon Championship Competition in Ontario. Seconded by A Parr. Carried
VP Communication	
Presented by	Mike Scholte
Discussion	<p>Mike Indicated that no formal report was given</p> <p>Noted that the current VP Communication has resigned and that a new BiON webmaster was needed. He further stated that VP Communication and the webmaster must continue to work closely to ensure that communication to the public and the membership flows smoothly</p>
VP Member and Club Relations	
Presented by	Alexis Parr
Discussion	<p>A Parr presented her report. See Membership Report 2011/2012</p> <p>Chelsea Club: no report provided. A few words spoken by Chantale Lortie.</p> <p>Lake Superior Biathlon: See <i>Lake Superior Biathlon Presidential Report 2012</i> presented by Daniel S. Guay</p> <p>Walden Club: No formal report given. A few words by Greg Dalton/Richard Hunter</p> <p>Blind River Club – No formal report given. A few words stated by Yves Rousseau</p> <p>Highland Club – No formal report given. A few words presented by Mike Scholte</p>

	Soo Finish Club – No Formal report Midland Club– No Formal Report
Elections of Officers	
Presented by	Daniel Guay
Discussion	Noted the appointment of Scrutineers for election of officers
Motion	G. Dalton made a motion to forgo the appointment of scrutineers for the elections. Seconded by P. Muselius. Carried
Elections	<p>President – Mike Scholte Acclaimed</p> <p>VP of Administration (as per amended by-law) – Daniel S. Guay Acclaimed</p> <p>VP Technical (as per amended by-law, One-year term) – Tim Hurley nominated by Alexis Parr and seconded by Louise Paul. Acclaimed</p> <p>VP of Member and Club Relations: Greg Dalton nominated by D. Shouldice Sr., seconded by A. Parr. Vote Carried</p> <p>VP of Competition (One year term due to vacancy): Yves Rousseau nominated by G. Dalton, Seconded by Tim Hurley. Vote Carried.</p> <p>VP of Communication: Louise Paul nominated by G. Dalton, seconded by D. Shouldice Sr. Vote carried</p>
Appointment	<p>Mike notified membership that Tom Endleman was stepping down from the position of webmaster.</p> <p>Mike will send a message to Tom thanking him for the services he has rendered throughout the years in creating and maintaining the website.</p> <p>I Shapiro offered to take on that appointment, which was graciously accepted by the membership as a whole.</p>
Adjournment	
Presented by	Mike Scholte
Motion	<p>M. Scholte noted that this concluded the business of the AGM.</p> <p>L. Paul placed a motion to adjourn the AGM, seconded by G. Dalton. Carried.</p> <p>Meeting adjourned at 4:45pm</p>

Minutes produced by:

Daniel S. Guay, CD
VP Admin
Biathlon Ontario

BIATHLON ONTARIO

BY-LAW No. 1

Amended: 01 Apr 2012

A by-law relating generally to the conduct of the affairs of Biathlon Ontario is enacted as a by-law of the Corporation as follows:

CORPORATE SEAL

1. The seal of the Corporation shall be in such form as shall be prescribed by the provisional directors of the Corporation and shall include the words "BIATHLON ONTARIO". The seal shall be in the custody of the Secretary.
2. The Corporation Seal shall be kept at the Head Office of Biathlon Ontario or at such place as the Directors may from time to time determine.

DEFINITIONS

3. As used in this Bylaw, the term:
 - a. "Biathlon" means the sport recognized by the IF which combines rifle marksmanship and cross-country skiing or rifle marksmanship and other forms of movement and shooting;
 - b. "Biathlon Ontario" means the Corporation of Biathlon Ontario;
 - c. "President" means the elected head of the Board of Directors of Biathlon Ontario, who is also the Chairman;
 - d. "IF" means the international federation governing the sport of biathlon;
 - e. "Division" means a geographical area bounded as specified by Biathlon Ontario;
 - f. "Director" means the President or other member of the Board of Directors;
 - g. "National Office" means the head office of the Corporation of Biathlon Canada;
 - h. "Head Office" means the head office of Biathlon Ontario;
 - i. "Group" means any club, cadet corps, corporation or other entity or identifiable collection of individuals;
 - j. "Officer" means the President or other member of the Executive Committee; and
 - k. Pronouns used in these bylaws, whether male or female, are to be read without prejudice as to gender and will refer to males or females equally except as related to competition categories which are inherently based on gender.

STATEMENT OF PURPOSE

4. The purpose of Biathlon Ontario is to promote, develop and maintain all aspects of winter and summer biathlon in Ontario.

OBJECTS

5. To fulfill the purpose of Biathlon Ontario, the specific objects of the Corporation, as stated in the Letters Patent, are:

- a. to function as the governing body of biathlon in Ontario;
- b. to promote and co-ordinate competitive and non-competitive provincial development of biathlon, including the operation of a provincial team and a provincial competitive program and support the national team;
- c. to provide guidance, information and assistance to the clubs of the Corporation to further the achievement of these objects, the development of biathlon programs within the clubs;
- d. to exercise exclusive jurisdiction over all matters pertaining to the participation of Ontario biathlon teams in national championships and other national competitions;
- e. to promote and encourage physical fitness and public participation in athletic activities in general, and biathlon in particular; and
- f. to keep accurate statistical records on all competitors in all sanctioned races in Ontario to develop a fair and accurate grading system for provincial and national team placement and funding.

CONDITIONS OF MEMBERSHIP

6. Any person or Group interested in furthering the objects of Biathlon Ontario may apply to become a member of Biathlon Ontario.

- No person shall participate in Biathlon Ontario programs or activities without membership.
- Memberships, other than Life, Day and Honorary Memberships, shall be on an annual basis and are not transferable.
- The Membership Year shall start and finish on the same dates as the Membership Year used by Biathlon Canada. An applicant is accepted as a member upon receipt of all required information, documentation and fees by Biathlon Ontario.

Membership in Biathlon Ontario shall begin on 01 April of one calendar year and conclude on 31 March of the following calendar year. Membership shall be in one of the following categories:

- a. **Regular Membership.** Regular members shall be counted for voting purposes at any General or Special General Meeting, in accordance with article 31 below. Regular members include members who are not members in any other category and who are Competitors or Non-Competitors. The membership fees for this category shall be set by the Board with consideration to differences in services or benefits available to each type and adjusted from time to time, as the Board deems necessary. Fees shall be collected by the Biathlon Ontario Office.
 - b. **Regular Life Membership.** This category shall entitle the member to full membership in Biathlon Ontario, excluding competitive privileges for the rest of the member's life. Regular life members shall be counted for voting purposes. Membership in this class shall be subject to the payment of a fee, which shall be levied by the Biathlon Ontario Office in an amount to be determined by the Board, and adjusted from time to time as the Board deems necessary.
 - c. **Group Membership.** Group members shall be counted for voting purposes at any General or Special General Meeting in the same manner as Regular members. The membership fee for this class shall be set by the Board and adjusted from time to time as the Board deems necessary and shall be collected by the Biathlon Ontario Office.
 - d. **Day Membership.** Day membership is intended to allow non-members to participate in Biathlon Ontario events on a trial basis, as part of the member recruiting process. Day memberships may be used by any person to participate in one Biathlon Ontario event within any Membership Year. This category of membership entitles the member to participate in a biathlon activity or event conducted by Biathlon Ontario and its Member Clubs. Day members shall not be counted for voting purposes. The membership fee for this class shall be set by the Board and adjusted from time to time as the Board deems necessary and shall be collected by the Host Club and remitted to the Biathlon Ontario Office. The fee for this class of membership is to be paid for each day the individual participates in an activity or an event.
 - e. **Honorary.** Those individuals or institutions who are named by the Board, upon their nomination by any member of Biathlon Ontario, usually as recognition for their outstanding contribution to the sport of biathlon. There shall be no fee levied for this class of membership and honorary members shall not be counted for voting purposes.
6. Termination and suspension of membership:
- a. Members may withdraw from Biathlon Ontario by delivering written notice to the Secretary of Biathlon Ontario.
 - b. Membership can be revoked at any time by a majority vote of the Board of Directors.
 - c. Membership can be suspended at any time by the Executive Committee, if a member has, by his action or by his neglect, jeopardized the good reputation of Biathlon Ontario. The President shall immediately advise, or cause to be advised, the suspended member of the suspension and the reason for that suspension. In the event of such a suspension, the President shall call a meeting of the Board of Directors as soon as practicable. During that meeting, the Board of Directors shall

review the suspension, provide the suspended member with the opportunity to state his case, and take such action as deemed appropriate.

HEAD OFFICE

7. The Head Office of Biathlon Ontario shall be located within the Greater Toronto Area located in the Province of Ontario, Canada, at the place therein where the business of Biathlon Ontario may from time to time be carried on.

8. Biathlon Ontario may establish such other offices and agencies elsewhere in Canada as the Board of Directors may deem expedient by resolution.

DIRECTORS AND OFFICERS

9. The property and business of Biathlon Ontario shall be managed by a Board of Directors, hereinafter referred to as the Board, of which a majority of members shall constitute a quorum. Each director shall be a member of Biathlon Ontario at the time of his election or appointment and shall remain a member throughout his term of office. A director shall be at least eighteen (18) years of age. A director may not be an undischarged bankrupt or a mentally incompetent person. For any motion of the Board, a majority of votes cast shall be binding.

10. The Board shall consist of the following members:

- a. the President;
- b. the immediate Past President; and
- c. all Vice-Presidents.

11. Directors and Officers, as such, shall not receive any remuneration for their services although, by resolution of the Board, expenses or any portion thereof may be allowed for their attendance at meetings of the Board.

12. Each director may hold only one (1) position on the Board at any one time. Each Director shall have one (1) vote at meetings of the Board, except that the President shall not vote other than to break a tie vote. The same stipulation shall apply to a Vice-President acting as Chairman in the absence of the President. Any Board position which becomes vacant must be filled as quickly as possible, in accordance with article 16 below.

13. All officers, other than the Past President, shall be elected for two (2) year terms of office at an Annual General Meeting of Members to the offices indicated below. The President, Vice President of Administration, Vice President of Member and Club Relations shall be elected in even-numbered years and the Vice President of Technical, Vice President of Finance, Vice President of Competition, and Vice President of Communications shall be elected in odd-numbered years. "Off-cycle" positions on the Board that are vacant at the time of the Annual General Meeting election shall be elected to complete the remainder of the two (2) year term. To be elected to a position a member requires a majority of the votes cast. If necessary, a series of ballots shall be conducted by the Chairman of the Membership Committee or his delegate. The President may not hold office longer than two (2) consecutive two (2) year terms. No such restrictions shall apply to other elected positions.

The order of elections shall be:

- a. *In even-numbered years:*
 - i. the President;
 - ii. the Vice President of Administration;
 - iii. Vice President of Member and Club Relations;
- b. *In odd-numbered years:*
 - i. the Vice President of Competition;
 - ii. the Vice President of Finance;
 - iii. the Vice-President of Technical; and
 - iv. the Vice President of Communications.

14. The Board of Directors may exercise all powers of Biathlon Ontario as are not, by the Canada Corporations Act or by these bylaws, required to be exercised by the membership at general meetings, including but not limited to the following:

- a. to carry on business of Biathlon Ontario under the guidance of the President and in accordance with direction from the members at the Annual General Meeting of Biathlon Ontario;
- b. to make, vary, or repeal regulation for carrying out the objects of Biathlon Ontario;
- c. to form an Executive Committee which may exercise such powers of the Board as are delegated to it from time to time;
- d. to appoint such standing committees, (reporting to the assigned Vice President) as it may decide assist or promote any object of Biathlon Ontario;
- e. to establish such offices, appoint such agents and engage such employees as it shall deem necessary from time to time to assist with the pursuit of the objects of Biathlon Ontario, and such persons shall have such authority and shall perform such duties as shall be prescribed by the Board;
- f. to authorize expenditures on behalf of Biathlon Ontario from time to time and to delegate by resolution to an officer or officers of Biathlon Ontario the right to employ and pay salaries to employees.
- g. to make expenditures for the purpose of furthering the objects of Biathlon Ontario.
- h. to enter into trust arrangements with Trust companies for the purpose of creating trust funds from which capital and interest may be made available for the benefit of Biathlon Ontario in accordance with such terms and conditions as the Board may prescribe;
- i. to take such steps as they shall deem requisite to enable Biathlon Ontario to receive donations and benefits for the purposes of furthering the objects of Biathlon Ontario.

15. Every director who has any direct or indirect interest in a decision of the Board shall:

- a. declare his interest at the first meeting of the Board after which he became interested or aware of any such interest;
 - b. request that his declaration be recorded in the minutes of the meeting; and
 - c. not vote on any resolution or participate in any discussion with respect to the resolution concerning the issue in which he has declared his conflict of interest.
16. The position of any Director or Officer shall be automatically vacated:
- a. if the Director or Officer resigns his office by delivering a written resignation to the Secretary or President of Biathlon Ontario;
 - b. if, at a meeting of the Board, the Board, by a three-quarters majority vote of a quorum thereof, approves the removal from office of such Director or Officer; or
 - c. on the death of such Director or Officer.

Provided that if any vacancy shall occur for any reason contained in this paragraph, the Directors may by resolution fill the vacancy with a member of Biathlon Ontario in good standing. Any such action taken by the Board pursuant to this paragraph shall be subject to review at the next Annual General Meeting, and any person appointed pursuant to this paragraph shall not retain such appointment beyond the conclusion of such annual meeting unless duly elected to the same at such meeting. The Executive Committee may similarly by resolution fill a vacancy on the Executive Committee, subject to review and approval at the next meeting of the Board.

17. Upon election at the first Annual General Meeting of members, the Board of Directors then elected shall replace the provisional Directors named in the letters patent of Biathlon Ontario.

18. The Executive Committee, hereinafter referred to as the Executive, unless otherwise decided by the Board, shall consist of the following Officers:

- a. the President;
- b. the immediate Past President as an ex-officio member;
- c. the Vice President of Administration;
- d. the Vice President of Finance.

19. If the immediate Past President is elected as an officer pursuant to Article 13, then the position of immediate Past President shall not be filled for that year.

Indemnities to Directors and Others

20. Every director of the corporation and their heirs, executors and administrators, and estate and effects, respectively, shall from time to time and at all times, be indemnified and saved harmless out of the funds of the corporation, from and against;

- a. all costs, charges and expenses which such director, sustains or incurs in or about any action, suit or proceedings which is brought, commenced or prosecuted against him, or in respect of any act, deed, matter of thing whatsoever, made, done or permitted by him, in or about the execution of the duties of his office or in respect of

any such liability;

- b. all other costs, charges and expenses which he sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by his own wilful neglect or default.

DUTIES OF OFFICERS

21. **President**. The President shall be:

- a. Charged with the general supervision of the administration, the management and control of Biathlon Ontario.
- b. Responsible for the calling of all General, Special, Board and Executive meetings thereof, and shall preside at all such meetings.
- c. The Chairman of the Board and of the Executive, and an ex officio member of all committees and sub-committees.
- d. Empowered to invite such members of Biathlon Ontario, or other persons, as he deems advisable to any meeting of the Corporation, and he shall ensure that all orders and resolutions duly passed at the meetings of Biathlon Ontario are carried into effect.

22. **Immediate Past President**. The immediate Past President shall:

- a. Act in an advisory and consultative capacity to the President and other Officers of the Corporation, and shall provide an historical sense of direction;
- b. Not be voted in, but shall have the option of filling this position for a maximum term of one year, and shall make his decision known to the members at the Annual General Meeting upon stepping down as President.

23. **Vice-President of Administration**. The Vice-President of Administration shall:

- a. Oversee and coordinate the administrative functions of Biathlon Ontario and report on the same as required at meetings of the Executive;
- b. Be responsible for the maintenance and safekeeping of the records and archives of Biathlon Ontario. This shall include oversight of the Secretary who shall be responsible for the recording of minutes at all General, Board and Executive Meetings;
- c. Maintain a current manual on Biathlon Ontario's policies and procedures, shall advise the President on matters of protocol and procedure, and shall perform such other duties as may be prescribed by the Board or the President;
- d. Shall bring to the Board the reports of the Chairmen of any Committees as may be assigned to him, such as the Policy Review Committee;

- e. Be the first Vice-President and shall assume the duties and exercise the powers of the President in the absence from meetings or incapacity of the President; and
- f. Perform such other duties as shall from time to time be assigned to him by the Board.

24. **Vice President of Finance**. The Vice President of Finance shall:

- a. oversee and coordinate the financial functions of Biathlon Ontario, including those of the Treasurer;
- b. Bring to the Board the reports of the Chairmen of any Committees as may be assigned to him, such as the Funding Programs and Sponsorship Committees;
- c. Be responsible for the overall financial planning of Biathlon Ontario, and shall monitor receipts and expenditures to ensure that Biathlon Ontario remains in a viable financial position at all times;
- d. Render to the President and Board at meetings thereof, or whenever they may require it an account of all financial transactions and the financial position of Biathlon Ontario;
- e. Be the second Vice President and shall assume the duties and exercise the powers of the President in the absence from meetings or incapacity of both the President and the First Vice President; and
- f. Perform such other duties as may from time to time be assigned to him by the Board.

25. **Vice-President of Technical**. The Vice-President of Technical shall:

- a. Oversee and coordinate the technical functions of Biathlon Ontario and report on same as required at meetings of the Board;
- b. Bring to the Board the reports of the Chairmen of any committees as may be assigned to him, such as the Athlete Development and Selection Committees;
- c. Be primarily responsible for the development of Athletes and Coaches within Biathlon Ontario; and
- d. Perform such other duties as shall from time to time be assigned to him by the Board.

26. **Vice President of Competition**. The Vice President of Competition shall:

- a. Be responsible for approving and coordinating all Biathlon Ontario sanctioned races to ensure compliance with the Biathlon Ontario Hosting Policy and shall report on such races to the Board;
- b. Responsible for officials development and assignment of officials to Biathlon Ontario races;

- c. Bring to the Board the reports of the Chairmen of any committees as may be assigned to him such as an Officials Committee and Ontario Winter Games Committee; and
 - d. Perform such other duties as may from time to time be assigned to him by the Board
27. **Vice President of Communications.** The Vice President of Communications shall:
- a. Be responsible for the Public and Media Relations, Promotion and Marketing, and Membership Communications;
 - b. Be responsible for the oversight of the webmaster function to ensure that the Biathlon Ontario website presents a professional appearance and that the content is informative and of a timely nature;
 - c. Bring to the Board the reports of the Chairmen of any committees as may be assigned to him, such as Public and Media Relations, Promotion and Marketing, and Membership Communications; and
 - d. Perform such other duties as may from time to time be assigned to him by the Board.
28. **Vice President of Member and Club Relations.** The Vice President of Member and Club Relations is responsible:
- a. For the function of the Membership Coordinator, which includes
 - i. the maintenance of Membership records;
 - ii. member recruitment; and
 - iii. recruitment and coordination of volunteers.
 - b. For liaison with the Member Clubs of Biathlon Ontario, through their selected representative, to ensure that their opinions are heard and that the needs and concerns of the Member Clubs are met by the Board;
 - c. To bring to the Board the reports of the Athlete Representative, and of the Chairmen of any committees as may be assigned to him, such as Membership, and Club Representatives; and
 - d. To perform such other duties as may from time to time be assigned to him by the Board

MEETINGS AND VOTING

29. The Annual General Meeting of the members of Biathlon Ontario shall be held at the head office of Biathlon Ontario or elsewhere in Canada as the Board may designate. Notice of the date and location shall be given not less than forty-five (45) days in advance of the meeting. The meeting agenda must be circulated to all voting members not less than thirty (30) days prior to the meeting.

30. A Special General Meeting of the members of Biathlon Ontario may be called if deemed necessary by the President. Notice of the date shall be given forty five (45) days in advance of

the meeting and of the location thirty (30) days in advance of the meeting. The meeting agenda and sufficient information to permit members to form a reasoned judgment on any decisions to be taken must be circulated to all voting members not less than fourteen (14) days prior to the meeting. With the written agreement all the voting members, or their authorized representatives, the above notice requirements may be waived for a Special General Meeting.

31. All members shall be entitled to attend any General or Special General Meeting of Biathlon Ontario. Votes shall be cast only in accordance with the following formula. Proxy votes are acceptable if evidenced in writing, on the prescribed form. Only a voting member of Biathlon Ontario may be a proxy holder. The proxy form must be given to the Secretary (or designate) prior to or at the General Meeting. No other form of proxy will be accepted. The notice of meeting shall include a reminder of the right to use a proxy. Each eligible member attending shall have one vote.

32. The overall numerical membership shall be in accordance with the number of members in good standing as of fourteen (14) days prior to the meeting, and such numerical membership shall be based upon paid-up memberships on records kept by the President, or whomever he may delegate to keep such records.

33. An accreditation of all votes shall be conducted at all General Meetings, prior to any vote taking place. The President is empowered to propose solutions to disputes regarding accreditation and such solutions shall be final and binding once passed by a majority of a quorum of the Board.

34. For any General or Special General Meeting a quorum shall be comprised of a minimum of ten (10) voting members of Biathlon Ontario.

35. At his discretion, the President shall convene meetings of the Board. The meetings may be convened at any time and place provided that written notice of such meeting and the agenda for the meeting be sent thirty (30) days in advance to each Director. Thirty days' notice shall not be necessary if all Directors waive the requirement therefore in writing. Meetings by conference call or other electronic means may be held provided that all directors consent, and seven (7) days notice of such meeting is given, and this notice may be verbal. This notice requirement may be shortened in an emergency upon the verbal agreement of all of the Directors. The President is required to convene a meeting of the Board upon written petition signed by a majority of the Board members.

36. Board Meetings are attended by the Executive, all other vice presidents, Secretary, and Treasurer, as well as any Standing Committee Chairmen and any other Committee, employee or other person that the President may invite. Any fully paid-up member may also attend as a spectator only.

Except as otherwise provided for by the Canada Corporations Act or by this by-law, any meeting of the members, Directors, Executive Committee, or any other committee of Biathlon Ontario may be held with some or all persons attending the meeting through teleconference or by other electronic means, provided that such communication means permits all persons at the meeting to communicate adequately with each other. For any such meeting:

- a. A minimum of fifty (50) percent (%) of those entitled to attend and vote at the meeting need to approve the holding of such meetings;

- b. the means used must permit the chairman to confirm that quorum is present and to record votes; and
- c. Each potential attendee should have equal access to the technology used and should consent in advance to the specific means of communication to be used.

37. The Executive shall meet at times and locations decided by the President. Notice of such meetings shall be given to all members of the Executive at least fourteen (14) days in advance of the meeting specifying the date, time and location of the meeting. Fourteen (14) days notice shall not be necessary if all members of the Executive waive the requirement thereof.

Each member of the Executive shall have one (1) vote at all Executive meetings, exclusive of the Immediate Past President and the President or acting President. The President or acting President shall only cast a deciding vote in the event of a tie.

At his discretion, the President may invite employees or other persons to attend meetings of the Executive, although such persons shall not vote at Executive meetings.

The President shall be required to call a meeting of the Executive upon petition to do so signed by a quorum of the Executive. A quorum shall be a majority of the Executive members.

38. Except as otherwise provided for by the Canada Corporations Act or by these bylaws, motions put during any duly called meeting of members, Directors, Executive Committee or Standing Committees of Biathlon Ontario, shall be determined on the basis of a simple majority of votes cast at said meeting.

AFFILIATIONS

39. Subject to the approval of the Board, Biathlon Ontario may enter into affiliations with other corporations, associations or government bodies for mutual benefit. The terms of such affiliations will be decided upon by the Board and may include, without being limited to, representation of such corporation, association or body, without voting privileges, at Board or General Meetings.

FINANCIAL

40. The fiscal year of Biathlon Ontario will be from May 1 of one calendar year to April 30 of the following calendar year. The members shall, at each Annual General Meeting, appoint an auditor to audit the accounts of Biathlon Ontario, to report the results of each audit to the members and to hold office until the next Annual general Meeting provided that the Board of Directors may fill any casual vacancy in the office of auditor. The remuneration of the auditor shall be approved by the Board of Directors. The annual audit shall be conducted not more than sixty (60) days following the end of each fiscal year.

41. The routine financial transactions of Biathlon Ontario shall be conducted by whomever the President may appoint to fulfill such function, and said person or persons shall be empowered to receive and expend funds under terms and conditions which shall be decided upon by the Board and amended from time to time as the Board see fit to do, with such terms and conditions being in accordance with policies and procedures approved by Biathlon Ontario.

Financial transactions beyond the powers allocated in the manner detailed above shall be voted on at a duly called meeting of the Board.

42. Membership in Biathlon Ontario shall be subject to the payment of such fees as the Board may determine and from time to time amend. Such fees may vary according to the nature and type of membership.

SIGNATURE AND CERTIFICATION OF DOCUMENTS

43. Contracts, documents or any instruments in writing requiring the signature of Biathlon Ontario, other than those of a routine nature concerning the day-to-day business of Biathlon Ontario shall be signed by the Treasurer and the President or a Vice-President or other member appointed by the Board for the purpose and any such contracts, documents or instruments in writing so signed shall be binding upon Biathlon Ontario. The seal of Biathlon Ontario when required may be affixed to contracts, documents and instruments in writing.

RULES AND REGULATIONS

44. The Board may prescribe such rules and regulations, not inconsistent with these bylaws, relating to the management and operation of Biathlon Ontario as they deem appropriate, provided that such rules and regulations shall have force and effect only until the next Annual General Meeting of the members of Biathlon Ontario when they shall be confirmed, and in default of confirmation at such annual meeting shall, at and from time to time, cease to have force and effect.

STANDING COMMITTEES

45. The Board is empowered to establish such permanent, or Standing, Committees as it deems necessary to assist with the carrying out of the objects of Biathlon Ontario. The mandate and guidelines for the Standing Committees shall be decided by the Board and amended from time to time as the Board deems necessary.

46. The members of each Standing Committee shall be members of Biathlon Ontario and shall be selected by the respective Chairman taking into account the expertise required, geographical representation and financial considerations.

47. The Chairmen of Standing Committees are free to establish such sub-committees as they deem necessary, including the terms of reference thereof.

AMENDMENTS TO THE BYLAWS

48. The Bylaws not embodied in the letters patent may be repealed or amended by Bylaw enacted by a majority of the Directors at a meeting of the Board of Directors and sanctioned by an affirmative vote of at least two-thirds (2/3) of the members at a meeting of the membership duly called for the purpose of considering said Bylaw. The repeal or amendment of Bylaws embodied in the letters patent shall not be enforced or acted upon until the approval of the Minister of Consumer and Corporate Affairs has been obtained.

49. Any proposed amendment must be circulated to all members of Biathlon Ontario at least thirty (30) days prior to a duly called meeting at which it is proposed to vote upon the adoption of such amendment.

Report of the Vice-President of Finance

To the Membership, at the Biathlon Ontario Annual General Meeting on May 26, 2012

This annual report includes the Financial Review prepared by McKay, Duff & Company LLP for the year ended April 30, 2011, and the draft report for this past year ended April 30, 2012 and a Proposed Budget for this coming year ending April 30, 2013.

This past year we saw a net Surplus of \$1,632.76

In our first year of mandatory online registration, our revenue from membership was up \$1,244.54. Our greatest increase was in supporter memberships from which Biathlon Canada receives a smaller proportion.

We had a portion of our Ontario Winter Games preparation costs recovered from those that took official courses and from the athletes that participated in the Ontario Winter Games..

We were able to utilize our Base Funding grant of \$10,173 from the Ontario Government which was the same amount of money provided the year previous.

We are currently preparing our application for Base Funding from the Ontario Government for the next year 3 year period of 2012-2015.

We were not able to fundraise as much money this year as we were hoping for.

For this coming year of 2011-12, \$13,500 was collected from our carded athletes. This money is designated to reimburse these same carded athletes as they participate in future training camps.

We were able to use a coaching grant of \$3,610 for coach training this past year.

We needed to spend more for wax, equipment and medals than next year, but will recover these costs in future years.

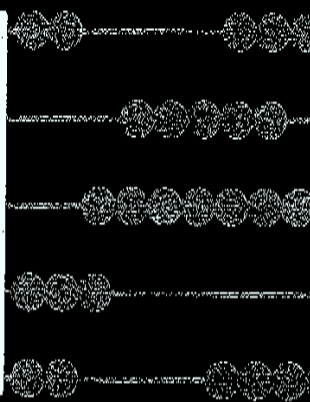
It is important for each member to do their part to further expand our membership and increase our fundraising this coming year. Increasing our membership not only directly helps pay for our programs and the training of coaches, officials and athletes, increased membership also enhances the funding support we receive from the Ontario Provincial Government.

Gloria and I have learned much and enjoyed this experience over this past year and would like to thank those who have helped us, especially France and Tim Hurley.

Allen Burse

FINANCIAL STATEMENTS

BIATHLON ONTARIO
APRIL 30, 2011



MCCAY, DUFF
& COMPANY LLP

CHARTERED ACCOUNTANTS

OTTAWA, ONTARIO

MCCAY DUFF LLP

Chartered Accountants

141 LAURIER AVE. WEST
6TH FLOOR
OTTAWA, ONTARIO K1P 5J3
TEL: (613) 236-2367
FAX: (613) 236-5041
1 (800) 267-6551
mccayduff@mccayduff.com
WEB: www.mccayduff.com

REVIEW ENGAGEMENT REPORT

To the Members of
Biathlon Ontario

We have reviewed the statement of financial position of Biathlon Ontario as at April 30, 2011 and the statements of revenue and expenditure and net assets for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the Organization.

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles. The previous year's figures have been reported on by other accountants.

McCay Duff LLP,
Licensed Public Accountants.

Ottawa, Ontario,
July 13, 2011.

BLAIR EDWARD DAVIDSON C.A.
PROFESSIONAL CORPORATION

G W TRICKEY C.A.
PROFESSIONAL CORPORATION

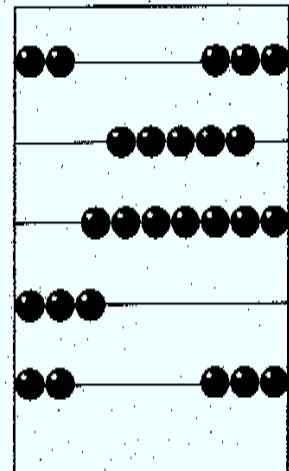
ROBERT D SMANTZ C.A.
PROFESSIONAL CORPORATION

MARGARET N. EGAN C.A.
PROFESSIONAL CORPORATION

JASON T. HOWARTH C.A.
PROFESSIONAL CORPORATION

KAREN M. FREAKE C.A.
PROFESSIONAL CORPORATION

THOMAS W HOWARTH C.A.
PROFESSIONAL CORPORATION
CONSULTANT



BIATHLON ONTARIO
STATEMENT OF FINANCIAL POSITION
AS AT APRIL 30, 2011

UNAUDITED

	<u>2011</u>	<u>2010</u>
ASSETS		
Cash	\$ 16,912	\$ 16,172
Accounts receivable	8,501	1,841
Prepaid expenses	<u>2,289</u>	<u>1,424</u>
	<u>\$ 27,702</u>	<u>\$ 19,437</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ 4,116	\$ 4,435
Deferred revenue	<u>13,500</u>	<u>-</u>
	17,616	4,435
NET ASSETS		
BALANCE - END OF YEAR		
Unrestricted	10,086	14,391
Internally restricted (note 5)	<u>-</u>	<u>611</u>
	<u>10,086</u>	<u>15,002</u>
	<u>\$ 27,702</u>	<u>\$ 19,437</u>

Approved on behalf of the Board:

 Director

 Director

BIATHLON ONTARIO
STATEMENT OF NET ASSETS
FOR THE YEAR ENDED APRIL 30, 2011

UNAUDITED

	<u>2011</u>	<u>2010</u>
UNRESTRICTED		
BALANCE - BEGINNING OF YEAR	\$ 14,391	\$ 7,292
Net revenue (expenditure) for the year	(4,305)	7,099
BALANCE - END OF YEAR	<u>\$ 10,086</u>	<u>\$ 14,391</u>

INTERNALLY RESTRICTED

BALANCE - BEGINNING AND END OF YEAR	<u>\$ -</u>	<u>\$ 611</u>
--	-------------	---------------

BIATHLON ONTARIO

STATEMENT OF REVENUE AND EXPENDITURE

FOR THE YEAR ENDED APRIL 30, 2011

UNAUDITED

	<u>2011</u>	<u>2010</u>
REVENUE		
Grants (note 6)	\$ 30,905	\$ 47,302
Membership fees (note 7)	5,560	6,300
Training programs	28,360	17,179
Other (note 8)	<u>1,825</u>	<u>2,438</u>
	66,650	73,219
EXPENDITURE		
Racing support (note 9)	13,073	9,840
Sport priority funding project	1,701	25,284
Training programs and camps	38,384	24,385
Office and general	2,425	2,584
Professional fees	3,710	2,100
Equipment	3,611	1,018
Coach development	6,753	-
Licences, fees and dues	<u>1,298</u>	<u>909</u>
	<u>70,955</u>	<u>66,120</u>
NET REVENUE (EXPENDITURE) FOR THE YEAR	<u><u>\$ (4,305)</u></u>	<u><u>\$ 7,099</u></u>

BIATHLON ONTARIO**NOTES TO FINANCIAL STATEMENTS****APRIL 30, 2011****UNAUDITED****1. PURPOSE OF THE ORGANIZATION**

Biathlon Ontario is a not-for-profit organization incorporated without share capital under the Canada Corporations Act on September 4, 1990 and as such is exempt from income taxes under the Income Tax Act. The organization's purpose is to promote, develop, and maintain all aspects of winter and summer biathlon in Ontario.

2. SIGNIFICANT ACCOUNTING POLICIES**(a) Basis of Accounting**

Revenues and expenditures are recorded on the accrual basis whereby, amounts are reflected in the accounts in the period in which they have been earned or incurred.

(b) Revenue Recognition

The organization follows the deferral method of accounting for contributions. Funds externally restricted under terms of applicable funding agreements are recognized as revenue in the year to which they relate. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are recognized as revenue when expenditures for designated programs are undertaken.

(c) Fund Accounting

Funds within the financial statements consist of unrestricted net assets and internally restricted net assets. Transfers between the funds are recorded as adjustments to the appropriate fund balance.

(d) Capital Assets and Amortization

Capital assets are expensed in the year of acquisition. During the year, capital expenditures included in operations total \$Nil (2010 - \$23,415).

(e) Donated Goods and Services

Donated capital assets are recorded at fair value when received.

Donated materials and services which would otherwise be paid for by the organization are recorded at fair value when fair value can be determined.

Volunteers contribute a significant amount of time to assist the organization in carrying out its activities. Due to the difficulty of determining their fair value, they are not recognized in these financial statements.

BIATHLON ONTARIO

NOTES TO FINANCIAL STATEMENTS

APRIL 30, 2011

UNAUDITED

2. SIGNIFICANT ACCOUNTING POLICIES (Cont'd.)

(f) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenditures and disclosure of contingent assets and liabilities. Actual results could differ from those estimates.

3. FINANCIAL INSTRUMENTS

The Organization's financial instruments consist of cash, accounts receivable and accounts payable and accrued liabilities. The fair values of these financial instruments approximate their carrying values, unless otherwise stated. It is management's opinion that the Organization is not exposed to significant interest rate or credit risks arising from these financial instruments.

4. CAPITAL MANAGEMENT

The Organization considers its capital to be the balance maintained in its Net Assets. The primary objective of the Organization is to invest its Capital in a manner that will allow it to continue as a going concern and comply with its stated objectives. Capital is invested under the direction of the Board of Directors of Biathlon Ontario with the objective of providing a reasonable rate of return, minimizing risk and ensuring adequate liquid investments are on hand for current cash flow requirements. Biathlon Ontario is not subject to any externally imposed requirements of its Capital.

5. INTERNALLY RESTRICTED

Internally restricted net assets is comprised of a fund for future coaches and officials development activities. Balance of the fund is utilized in the current fiscal year.

6. GRANTS

Grants consist of the following:

	<u>2011</u>	<u>2010</u>
Government of Ontario - base funding	\$ 10,173	\$ 9,597
Government of Ontario - sport priority funding	12,304	24,793
Government of Ontario - Team Ontario funding	6,000	10,912
Coaches Association of Ontario	<u>2,428</u>	<u>2,000</u>
	<u>\$ 30,905</u>	<u>\$ 47,302</u>

BIATHLON ONTARIO

NOTES TO FINANCIAL STATEMENTS

APRIL 30, 2011

UNAUDITED

7. MEMBERSHIP FEES

Net membership fees include gross charges to members totaling \$11,580 (2010 - \$12,225) less the portion remitted to Biathlon Canada of \$6,020 (2010 - \$5,925).

8. OTHER REVENUES

Other revenues consist of the following items:

	<u>2011</u>	<u>2010</u>
Fundraising, net of expenses	\$ 464	\$ 1,313
Coaches and officials development fund	611	611
Biathlon in a box license fees	570	400
Equipment sales and rentals	-	100
Donations	-	14
Miscellaneous	<u>180</u>	<u>-</u>
	<u>\$ 1,825</u>	<u>\$ 2,438</u>

9. RACING SUPPORT EXPENDITURE

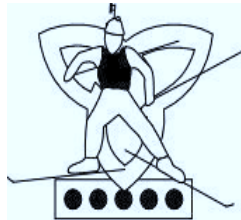
Racing support expenditures are presented as total direct costs, net of cost recovery charges to athletes, and are comprised of the following activities:

	<u>Canada Winter Games</u>	<u>National Champion- ships</u>	<u>Other Races</u>	<u>2011 Total</u>	<u>2010 Total</u>
Gross direct costs	\$ 8,964	\$ 19,697	\$ 6,751	\$ 35,412	\$ 20,938
Costs recovered from athletes	<u>-</u>	<u>(3,888)</u>	<u>(18,451)</u>	<u>(22,339)</u>	<u>(11,098)</u>
Net expenditure (revenue)	<u>\$ 8,964</u>	<u>\$ 15,809</u>	<u>\$(11,700)</u>	<u>\$ 13,073</u>	<u>\$ 9,840</u>

10. STATEMENT OF CASH FLOWS

This statement has not been prepared as all of the relevant information is apparent from the other financial statements.

DRAFT



BIATHLON ONTARIO

FINANCIAL STATEMENTS
(Unaudited)

APRIL 30, 2012

**Prepared by:
Gloria R. Bursey
May 23, 2012**

Biathlon Ontario
Notes to the Financial Statements
April 30, 2012
(unaudited)

1. **PURPOSE OF THE ORGANIZATION**

Biathlon Ontario is a not-for-profit organization incorporated without share capital under the Canada Corporations Act on September 4, 1990 and as such is exempt from income taxes under the Income Tax Act. The organization's purpose is to promote, develop, and maintain all aspects of winter and summer biathlon in Ontario.

2. **SIGNIFICANT ACCOUNTING POLICIES**

These financial statements are prepared in accordance with Canadian generally accepted accounting principles applicable to not-for-profit organizations. The significant policies are detailed as follows:

(a) **Basis of accounting**

Revenues and expenditures are recorded on the accrual basis whereby, amounts are reflected in the accounts in the period in which they have been earned or incurred.

(b) **Revenue recognition**

The organization follows the deferral method of accounting for contributions. Funds externally restricted under terms of applicable funding agreements are recognized as revenue in the year to which they relate. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are recognized as revenue when expenditures for designated programs are undertaken.

(c) **Fund Accounting**

Funds within the financial statements consist of unrestricted net assets and internally restricted net assets. Transfers between the funds are recorded as adjustments to the appropriate fund balance.

(d) **Capital assets and Amortization**

Capital assets are expensed in the year of acquisition. During the year, capital expenditures included in operations total \$Nil

Biathlon Ontario
Notes to the Financial Statements
April 30, 2012
(unaudited)

SIGNIFICANT ACCOUNTING POLICIES Continued

(e) **Donated goods and services**

Donated capital assets are recorded at fair value when received.

Donated materials and services which would otherwise be paid for by the organization are recorded at fair value when fair value can be determined.

Volunteers contribute a significant amount of time to assist the organization in carrying out its activities. Due to the difficulty of determining their fair value, they are not recognized in these financial statements.

(f) **Use of estimates**

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of certain assets, liabilities, revenues and expenditures and disclosure of contingent assets and liabilities. Actual results could differ from those estimates.

3. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash, accounts receivable, and accounts payable and accrued liabilities. The fair values of these financial instruments approximate their carrying values, unless otherwise stated. It is management's opinion that the Organization is not exposed to significant interest rate or credit risks arising from these financial instruments.

4. STATEMENT OF CASH FLOWS

This statement has not been prepared as all of the relevant information is apparent from the other financial statements.

Biathlon Ontario
Notes to the Financial Statements
April 30, 2012
(unaudited)

5. CAPITAL MANAGEMENT

The Organization considers its capital to be the balance maintained in its Net Assets. The primary objective of the Organization is to invest its Capital in a manner that will allow it to continue as an organization and comply with its stated objectives. Capital is invested under the direction of the Board of Directors of Biathlon Ontario with the objective of providing a reasonable rate of return, minimizing risk and ensuring adequate liquid investments are on hand for current cash flow requirements. Biathlon Ontario is not subject to any externally imposed requirements of its Capital.

6. INTERNALLY RESTRICTED

Internally restricted net assets is comprised of a fund for future coaches and officials development activities. Balance of the fund is utilized in the current fiscal year.

7. GRANTS

Grants consist of the following items:

	-----	-----
	2012	2011
	-----	-----
Government of Ontario:		
- Base Funding	10,173	10,173
-Coaches Association of Ontario:	3,610	8,428
	-----	-----
	13,783	18,601
	-----	-----

8. MEMBERSHIP FEES

Net membership fees include gross charges to members totaling \$8,745.00 less the portion remitted to Biathlon Canada of \$2,225.46.

Biathlon Ontario
Notes to the Financial Statements
April 30, 2012
(unaudited)

9. OTHER REVENUES

Other revenues consist of the following items:

	2012	2011
Fundraising, net of expenses		464
Coaches and officials development fund		611
Biathlon in a Box license fees	400	570
Equipment sales and rentals	1413	?
Donations		
Miscellaneous	-	-
	\$	\$ 1,825

10. RACING SUPPORT EXPENDITURES

Racing support expenditures are presented as total direct costs, net of cost recovery charges to athletes, and are comprised of the following activities:

	Races	Ontario Winter Games	National Championship	Total
Gross direct costs	\$22541.10	3186.88	15317.00	41044.98
Costs recovered from athletes	(20029.74)	(1676.40)	12656.32	34362.46
Grants Applied	(2637.62)	(0.00)	(1487.42)	(4125.04)
Net expenditure	\$2.04	(1510.48)	2660.68	4173.20

Biathlon Ontario

Balance sheet

(unaudited)

As at April 30, 2012 with comparison from 2011

Assets

2012

2011

CURRENT

Cash and Short term deposits	23069.00	16912.00
Accounts Receivable	8031.61	8501.00
Prepaid expenses	0.00	2289.00
	31100.61	27702.00

Liabilities and Net Assets

Current Liabilities		
Accounts Payable and accrued liabilities	1822.68	4116.00
Deferred Revenue	13500.00	13500.00
	15322.68	17616.00

Net Assets

Unrestricted	15777.93	1086.00
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Biathlon Ontario

Statement of Net Assets

For the Year Ended April 30, 2012

(Unaudited)

	<u>2012</u>	<u>2011</u>
Unrestricted		
Balance Beginning of Year	17,549	14,391
Net Revenue (expenditure) for the Year	5,521	4,305
Balance- End of Year	23,069	10,086
Internally Restricted		
Balance –Beginning and End of Year	13,500	-

Biathlon Ontario
Statement of Income and Expenditures
(unaudited)
for the Year Ended April 30, 2012 with comparative figures for 2011

	2012	<u>2011</u>
Revenue		
Grants	13783.00	30905.00
Training programs and camps, recovery fees from participants	20096.99	25200.00
Membership Fees	6519.54	5275.00
Donations	2.50	3.42
other Revenue	2050.00	1835.00
	<u>42452.03</u>	<u>63218.42</u>
Expenditures		
Racing support	4173.20	9246.73
Training programs and camps	20985.45	42738.58
Ontario Sport Priority Funding Project	0.00	0.00
Professional fees	5085.00	2300.00
Office, general and other	1289.11	418.14
Biathlon in a Box software upgrades	0.00	0.00
Equipment purchase and maintenance, waxes and medals	4830.47	2669.50
Biathlon Canada Insurance and other fees	1475.46	1493.49
Coaches training	1841.32	2797.12
awards	230.52	0.00
Team wear	604.10	899.98
	<u>40514.63</u>	<u>62563.54</u>
Excess (deficiency) of revenue over expenditures	1937.40	654.88
Unrestricted net assets, beginning of year	8319.00	<u>5436.09</u>
Reserve set aside for coach and official development	0.00	0.00
Reserve for carded athletes camps 2011-2012	13500.00	13500.00
Unrestricted Net Assets, end of year	8069.00	<u>8319.00</u>
Total Net Assets	21569.00	21819.00

BIATHLON ONTARIO

Proposed Budget for 2012-13 compared with actual figures
For the period May 1, 2011- April 30, 2012

	2011-2012	2012-2013	
	Revenues and Expenditur	PROPOSED BUDGET	
REVENUES:			
Membership Fee	8,745.00	10000	
less: Biathlon Canada Portion	-2,225.46	-3000	
Net Membership Fees	6,519.54	7000	7000
Biathlon in a Box Licence fees	400.00		250
Net Fundraising proceeds	-604.10		500
Sponsorships, Donations	2.50		500
Training Camps/Program Fees	30,159.70		36000
Grants - Base Funding	10,173.00		10000
Sport Priority Funding	0.00		0
Team Ontario Development Grant	0.00		0
CAO Coach Mentorship	3,610.00		0
	50,260.64		54250
EXPENDITURES:			
Insurance	1,475.46	1700	
PSO Council Membership	195.00	200	
Biathlon Canada AGM	323.25	400	
Meetings, Conferences & Seminars	0.00	300	
Professional Fees	5,085.00	5000	
Website & Board Forum	692.09	800	
Office and general expenses	273.76	400	
Total Administration Costs	8,044.56	8800	8800
Coaches and officials development	1841.32		0
Sport Priority Funding Project	0.00		0
Waxes, Equipment Maintenance, Medals	5980.43		1700
Training Camps/plans Coach Fees	7,458.00	10000	
Coach Expense	6,761.43	7000	
Athlete Expense	9,620.88	12000	
		29000	29000
Races - (Dec. Yth&Jr Trials TODGP)			0
Canada Winter Games costs	0.00		0
Ontario Winter Games	1317.91		0
Ontario Championship – Costs	0.00		1000
Nationals - Coach Fees	3896.25	4000	
Coach Expenses	1046.42	2350	
Race Support	2660.68	6500	
	7603.35	12850	12850
	-48,627.88		53350
NET SURPLUS/(DEFICIT)	1,632.76	12850	900

BiON VP Tech Report 2012 AGM

- **General:** Another busy year and on the athlete performance side significant improvement, I believe related to summer training camps and improved commitment and knowledge of how to train, by our athletes. I want to highlight all of our athletes who are just starting in the sport at a Club and those who have represented Ontario for many years and have now decided to focus on education as their primary goal.
- **Coach Development:** As many know, all 3 of our Level III coaches have moved this year. Alex Dumond (Chief of Competition, Gold/IC, LF) accepted a position as Sailing Director at West Vancouver Yacht Club, Kris Herbert (DCDC, Gold/IC LF) moved to Slave Lake Alberta and is teaching school and Michelle Armitage (Head Coach) has married and starting a family in New Brunswick. These coaches were also the core of the Athlete Development Committee. I want to thank all of you and wish you every success. It will take many years to train new coaches or be lucky with coaches moving to Ontario. Only 1 coaching course was held in Ontario last year, a Gold course in SSM in conjunction with a Biathlon Canada SPDP grant. I was successful in receiving a \$3610.00 mentorship grant from CAO which was used to offset costs for Shannon Westlake who attended Jr/Yth trails and Nationals and France Hurley attending Canmore training camp/NorAm #1 and Lake Placid NorAm #6. Program is complete and provided enhance coaching opportunities to act as Head Coach at the events under the supervision of a mentor. This grant also indirectly provided additional coaching support for our athletes at events and lowered race coach fees as well this year. BiON will not directly invest funds into a coach's development, however will continue providing coach training opportunities and apply for PSO initiated grants to offset selected coach's development.
- **Athlete Development:** BiON overall this year saw a significant improvement in overall performance with some athletes achieving personal bests. BiON ran 5 HP training camps this year at Highlands and Blue Ridge Gun Club as well, a week long camp in Canmore in Dec. BiON raced athletes at all major races in the east this year, Jericho, Lake Placid, Quebec City, Fort Kent and PEI. BiON has run a shooting camp in Ottawa this spring and OAAP Testing camp in Collingwood this weekend. Arrangements are currently be made for a 9 day race/camp in Jericho Aug 10-19th. We will run Canmore camp, if there is enough interest, as Nationals and Jr/Yth trails are out west, a significant travel year for funded athletes. Notable performances this year were Alex Dupuis Gold in Sr Boys Pursuit at Nationals and Erin Yungblut missing Canadian Yth Team by 0.71%. Well done. Ian Campbell and erin Yingblut were NorAm point champions in their respective categories. Brett Davie and Erin Yungblut were both accepted into the Biathlon Alberta Training Center and Erikka Niemi is training with RMR, recovering from knee surgery. Erin is already moved and Canmore and Brett leaving as soon as exams are done. Good luck to you both.
- **Nationals:** BiON sent 11 Full Team and 7 sanctioned athletes to Nationals in Quebec City this year with 4 support staff, Tim Hurley, Kris Herbert, Shannon Westlake and Michelle Armitage. BiON athletes earned 15 Top ten results, to my

knowledge a first ever achievement, topped by Alex Dupuis's Gold in Sr. Boys pursuit. Decision was made not to stay at Athlete Village at the College and arrangements were made to stay at Le Domaine Notre-Dame. This facility provided rooms, meals and great service for our Team over the course of the week. Any Clubs wishing to use this facility, I would highly recommend as its' less than \$50.00 for 2 meals and a bed. They are also a NFP organization who supports kids groups. 2013 Nationals will be in Callaghan BC.

- **Ontario Winter Games:** OWG's were hosted by Highlands Nordic and were very successful for the Host, gaining valuable race hosting experience for officials and race support staff. Of 30 athlete positions offered for this event only 23 participants participated. This meant that BiON had to pay for 7 athlete positions provided by Sport Alliance Ontario. It is my recommendation that BiON withdraw from future OWG's and host a Provincial Air Rifle Championship annually which is actually part of our obligations as a PSO and expected by gov't funding agency. Lack of participation at OWG's does not negatively affect BiON, as a PSO is any manner.
- **OAAP Funding:** There were no significant changes to the Q4G Program this year except reduced total funding amount for athletes due to more Ontario athletes receiving Canada Carding. Q4G tops up Canada card by 30% which comes directly out of the fund therefore reducing the overall amount to split between Ontario carded athletes. Q4G has also allowed more discretion to a PSO to split cards due to the gender inequity in their sport. This allowed BiON to provide unused full female card funds to 2 additional Jr Boy athletes.
- **OAAP and Provincial Team Criteria:** This year 2012/13 OAAP selection races were published in advance for OAAP athlete ranking. This removes the previous issue with posting criteria after race season is over and new OAAP cycle begins. Provincial team criteria will be reviewed and the area of discussion will be sanctioned athletes. Alberta and Quebec now allow clubs to support any sanctioned athlete that does not make Full Team to attend Nationals. The idea that Nationals is an elite event and should only be attended by athletes with a certain performance level is no longer the overriding premise to attend. This race exposes young athletes ie 13/14 years old to a high level event, and provides club coaches a great training opportunity to work with the provincial team coaches. This topic needs discussion with Clubs who may be interested in attending. If there is interest, criteria would be amended to remove sanctioned athlete criteria and Clubs decide who they want to attend.

Tim Hurley

BiON VP Tech



Membership Report 2011/2012

This year as in year's past, has proven to be a challenging event which is always the case when things change. With the change to on-line registration there have been both positives and negatives. The biggest one being communication to do the on-line registrations with an extremely short notice from BICAN on the implementation to this program, we were playing catch-up for a while at the beginning of the year. I was in the understanding that this would be a gradual process until I was informed that they would no longer accept anything other than the Zone 4 registrations. This created a bit of a dilemma for me as I had to then return cheques to members with a letter explaining how to do their registrations and hope that they would in essence take the time to go to Zone 4. It is my belief that everyone I had to do this for did in fact do their on-line registrations.

One of the other issues was the issuing of membership cards.....CARDS ARE NO LONGER REQUIRED.....YOUR ZONE 4 RECEIPT IS YOUR PROOF OF MEMBERSHIP. This according to Joanne from BICAN is valid for any races you enter as well as applying for your U.S. Rifle application.

Next was the confirmation of athletes prior to a race. This created issues for our smaller races that were not registered on Zone 4, in that case it was easily solved by a representative from the club being sent a condensed version of the membership list (minus personal info) from me. This took a matter of minutes to download and send. All other major races that were registered in Zone 4 had this information readily available to them in real time without any intervention by me.

Day members was and still is the dilemma of the day. My understanding from BICAN is that this is being looked at for the coming season. They, at the moment are being handled manually where everything is sent to me, processed

then a cheque sent to BICAN from us for their portion of the membership fee. This is not hard in the least but does entail the efforts of at least 3 people to get this job done. **Myself, BICAN and our Treasurer.** Zone 4 registrations take 1 person and no paperwork to accomplish.

The biggest positive to this change is the absolute ease of processing all memberships. I essentially do nothing. Everything is done from the comfort of home. I am able to retrieve any and all info in real time with no questions asked. BICAN sends the cheques for our portion of memberships approximately 2 weeks after the end of the month. They include a detailed list of who registered that month and what category they registered for.

Next season I am sure will go much easier with a lot less hiccups. There will always be the need to do some information manually. Up grading of memberships and day members being the 2 major items that come to mind. I am very confident in BICAN`s commitment to taking care of these issues on a one to one basis in a very timely manner. With the changes that have taken place this year BICAN has worked very hard to sort out and take care of any issues with due diligence.

The web site has been a source of confusion for our members this year but a lot of this has already been taken care of. I recommend that anything to do with any membership`s be directed automatically to Zone 4 and that ALL forms be taken off the page. Each club should have a copy of the Day Member form that they can photo copy and use for races in their local area.

This year we are showing a 36% increase in members which is awesome, I have included a breakdown for you. Growing the membership is now and always shall be our best source of income and I recommend that we continue to encourage new clubs and new members. Making it easier to get these potential members by offering demo days and promoting local races at the club level is an excellent way of doing this. We have the following registered:

Clubs – 6

Coaches – 25

Officials – 42

Supporters – 33

Recreational – 29

Athletes (all categories) – 92

Day members – 77

For a total of - 298 registered members compared to 190 last year.

In closing this is my last task as the Membership Coordinator for this organization, I have enjoyed my time in this position and I hope that I have helped in some way to progress both this organization along with our athletes. I have met and made friends with many people from all over North America both in this position as well as being Mom to one of the many athletes. Although I am not seeking re-election for this position, be assured that I will continue to support this organization and the many people involved in it. I will help the new Membership coordinator in the transition process either thru e-mail or telephone.

Regards,

Alexis Parr

V.P. Membership Coordinator



Lake Superior Biathlon

P.O. Box 21086, Thunder Bay Ontario, P7A 8A7 www.lakesuperiorbiathlon.com

26 May 2012

Lake Superior Biathlon Presidential Report 2012

Dear Members:

With the difficulties of non-existent snow in Northwestern Ontario, we still manage to have an impeccable year.

Before I begin with the report, I would like to throw out one of the biggest thank you's that can be given to Carol Pascuzzo. I wish to thank her for all the assistance she provides in the background to organize our fundraising activities, ensuring that parents new to the sport are welcomed and well informed of the what's going on, and the countless hours spent on the Board ensuring that we continue to move forward with our club's mandate of providing one of the best sport program in Thunder Bay.

Biathlon Bears Program

With the final year of the SPDF Grant, we see our biathlon bears program graduate our second group of athletes. With the success rate of this development program, we hope to continue with newcomers when we resume the program in the fall. We were hoping to do a variation of the program for the summer months, however with the schedules of our coaches, we were unable to squeeze it in. For the athletes whom have graduated this year all have express their desire to continue in the fall with our 0.22 Cal program.

The highlight of this year's program was the Manitoba Cup #2 in Falcon Lake, MB. This event was their first exposure to a provincial level competition. This event also was their first competition with 0.22 Cal rifle as there is no air rifle offering in the Manitoba racing program. Our four young athletes had a successful weekend where they brought home 4 medals in the two day event. And one of them actually learnt what happens when you cross-fire into the adjacent lane.

Competitive Program

Our competitive program seen the club's athlete compete at various venues across the region, including the Minnesota Cup #2 in Coleraine MN, and Manitoba Cup #2 in Falcon Lake, MB. The latter competition actually involved all of our nine athletes in 6 different categories.

Our Senior Boy athlete, Joseph Pascuzzo, had a very productive year. After competing in the in the required qualifying races, Pascuzzo was able to secure a spot on the Ontario Team as a full member. He stated thus far that this is one of his greatest highlight of his young career as a biathlete.

In addition of Pascuzzo competing at the National level, the club seen two biathletes compete in 2012 Ontario Winter Games. The highlights of these games were courses themselves, where the athletes were challenged with snow, rain, slush and high winds in

a single race. The only thing that wasn't thrown to the athletes were locusts. Under these conditions, Toby Quinn was one of two athletes able to shoot a clean bout in prone in a race. Our athletes efforts were well rewarded as three medals were brought home.

Expert Express Program

In late February 2012, the club applied for a small grant with the Coaches Association of Ontario for the Expert Express Program. This pilot program allows a coach access to an expert in the field of nutrition, sport psychology, leadership and management, or coaching athletes with disability. Under this program, we were paired with Summer Christie, a Mental Performance Consultant with the Canadian Sport Psychology Association. With her expertise, we conducted a two day development workshop were both coaches and athletes were given knowledges and tools to aid in the mental aspect of our sport.

Facilities

The club achieved a milestone in regards to the facilities. During this year, we seen put together a partnership with Thunder Bay Finnish Association for the use of the ski trails at the Tapiola Outdoor sport complex. This agreement, which will be finalized this summer, will see the Tapiola trails widen to accommodate skate skiing, and grooming maintained by them. Our partnership allowed us to complete an application the Team-Up Foundation grant. Successful applicant would have received up to \$50 000.00 for facility upgrade. However as this was an online competition, we were uncessful in receiving the majority of the popularity votes.

Conclusion

With this year under our belt, we can now focus on this year upcoming training which will begin with our summer biathlon clinic which will see biathletes continue to develop their shooting skills under the tutelage of Jacqueline Akerman and with luck see the completion of our coach IC level certification.

Daniel S. Guay
President
Lake Superior Biathlon