



Minutes

Biathlon Ontario Board of Directors Meeting

Sunday, May 3rd, 2015

7:00 p.m.

1-866-261-6767/ 416-850-2050 (Toronto only)

Participant code: 729795

Present: Alex Dumond(Chair), Tim Hurley, Louise Paul, Russ Schick, Chantale Lortie

Absent: David Shouldice, Shelley Savill

Meeting Minutes

1. Approval of the minutes of April 12th
Motion: Moved by Russ Schick, seconded by Louise Paul, to approve the minutes of April 12th meeting, with a correction to section 8: Alex to send email to members. Carried
2. Matters arising from the minutes
 - i. Balances owing: Awaiting list from Treasurer, Daniel Guay. Once received, President Alex and VP Admin Russ to connect.
Action: Confirmed athletes with outstanding balances will then be contacted.
 - ii. 2016 Provincial Team criteria
Criteria established on the basis of participation and the desire to take as many athletes as possible to 2016 National Championships due to proximity (Valcartier) and first year in the 4-year cycle to the next Canada Winter Games. For the athletes who do not meet the selection criteria, recommended that they pay a \$100 surcharge to participate. The Coaching subsidy for performance at Nationals is to be defined once the financials are reviewed.
Action : To be reviewed by ADC before the AGM for Board approval
 - iii. 2016 Provincial Championships
Work in progress.



Action : A draft checklist is to be developed by VP Tech, Tim and sent to VP Corporate, Shelley.

- iv. Club benefits
Looking at a 50% remittance to clubs
Action : This option was put on holding pending the results of the pending financial review.
- v. Cadet memberships
To discuss with Borden Area Cadet Support Unit
Action : Alex to initiate contact
- vi. Annual awards
ADC to review and propose nominations for .22 annual award for best athlete and most improved. BiOn has not established specific criteria for these annual awards. Hurley Cup is awarded to Junior Air rifle category with highest overall points in the O Cup.
Action : Tim to email ADC sponsored nominations to clubs and coaches registered with BiOn with a set deadline to allow sufficient time for engraving before the AGM.

3. 2015 AGM and training camp

i. AGM meeting package and agenda

Package reviewed : draft agenda, proxy (to be updated), list of motions, organizational chart, letter from President with invitation to AGM and schedule for weekend. Documents to be put in Drop Box.

Items for Saturday's schedule discussed, including BiON equipment accounting and inventory, club representatives/presidents meeting, shooting development session and coaching certification development points and a Board planning session. The SOO Finnish .22 and air rifle camp will be coached and run by Colin Edwards.

Travel costs of Board members to Sault Ste Marie were discussed. BiOn does not have a policy covering this. Points were raised by Board members such as volunteer work year-round, time investments and incurring personal costs as a volunteer for participation at the AGM.



Action : Louise to verify the BiOn proxy form against By Law document section 23. President will be in touch with Daniel Guay to discuss Thunder Bay Club's intent to cost- share his travel costs. No decision rendered on travel cost reimbursement until financial review completed – Alex will send a motion by email for Board members approval.

ii. Year-end financial statements and 2014-15 Public Accountant Review Engagement of Financial Statements

Financial records need to be cleaned up in preparation for the AGM. Costs of review and rebuilding of books \$1,500, additionally \$3,800 for 2014-15 review and \$3,800 review of 2013-14 for a total of \$9,100.

Action : Treasurer to proceed with Financial Reviews

iii. Agenda for Saturday BiOn planning session

Action : Alex to send Saturday schedule out with invitation to AGM

4. Other items

i. Highlands club needs rifles. The club requested that BiON procure 4 rifles and that they repay for one upfront and the balance at the rate of one per year. They would complete a Trillium grant application on behalf of BiON. BiON Board members discussed that we should get out of holding equipment inventory. Additionally, BiON's financial position likely not able to support Highlands' request.

Action : Alex to inform Chris Skelton of Highlands of the results of Board discussions. Clubs to be requested to bring BiON equipment at training camp. Rifles will be inventoried and redistributed.

ii. Coaching for BiON supported camps and competitions: Jericho, Canmore camp, Nationals

Action : Tim to post a Request for Proposals using the job description posted for Chelsea Head coach position as example.

iii. Base funding grants



- Middle of the cycle (2013, 14, 15, 16). Documentation required : Minutes from AGM, membership fees collected, development plan for athletes, officials and coaches. VP Finance/Admin complete application directly into the portal.
Action : Deadline to be confirmed. To be submitted by deadline. Tim to get in touch with Ministry staff to get someone to provide support and talk through application process.
- iv. Director at large position
Motion for President, Alex Dumond to contact David Shouldice by email by the end of the week to seek confirmation of his intent to continue his duties of Director at large on the Biathlon Ontario Board of Directors. Moved by Chantale Lortie, seconded by Tim Hurley. Motion carried.
 - v. Director positions at end of term in accordance with By-Laws for election at AGM : Louise not seeking re-election, Tim undecided, Chantale seeking re-election, Russ seeking re-election.

There being no further business, motion to adjourn the Board meeting proposed by Chantale, seconded by Tim. Carried. Meeting was adjourned at 9 p.m.